

Odell Public Library Board of Director's Meeting
Wednesday, February 10, 2016

The Odell Public Library board met on Wednesday, February 10, 2016 in the meeting room of the library. Present at the meeting were board members Marc Adami, Jennifer Black, Sarah Bull, Anne Frame, Marcia Haag, Janice Horberg, Melissa Nyboer, Sarah Thorndike, Chris VanderLeest and staff members Lori Matlack and Lisa Boles. Marc called the meeting to order at 5:30 pm.

General Business: A) On a motion by Anne second by Marcia, minutes of the January meeting were approved as read. B) On a motion by Jan, second by Melissa, bills and salaries in the amount of \$8961.70 were approved for payment (9 ayes, 0 nay). C) The Treasurer's report was placed on file. D) After a brief discussion, the librarian's report was also placed on file.

Old Business: A) There was no update on building needs. B) After discussing the possibility of an ad hoc committee to handle maintenance concerns, Lori said she would prefer to handle the job herself. She will check with Barry Dykhuizen to share maintenance concerns in the common areas of the building.

New Business: A) The "Hours and Holidays" policy was passed on a motion by Marcia, second by Sarah T (9 ayes, 0 nay). B) The budget committee continues to meet. C) Lori is working on the Saemann Foundation grant which is due March 31st.

Board Ideas/Concerns: A) Anne reported on the February 3rd Odell Public Library Friends meeting and upcoming events. B) Lori asked for help for an inventory count of materials in the library. Teams of 2 people would be assigned to an area. After discussion, the board agreed to closing the library on Saturday, April 20 to do the count which might continue on Sunday, May 1st (motion-Melissa, second-Anne). Volunteers will be needed in addition to library staff. Since both Lori and Lisa will be gone the second week of April, the board agreed to change the April board meeting to April 6 at 5:30 in the library program room. The change will be posted as required (motion-Melissa, second-Marcia). Melissa asked the board to consider if they would like their home phones and/or personal email addresses posted on the new library website. This will be discussed at the March meeting.

Next meeting: April 6, 2016 at 5:30 in the library meeting room.

Meeting adjourned at 6:24 pm

Respectfully submitted: Janice Horberg, Secretary