

Odell Public Library Board of Trustees Meeting  
Wednesday, December 13, 2017

The December 13, 2017 board meeting opened at 5:31 pm in the program room of the library. Board members present were Marc Adami, Sarah Bull, Anne Frame, Marcia Haag, Jan Horberg, Melissa Nyboer, and Chris Vanderleest. Director Lori Matlack and Vern Tervelt were also in attendance.

General Business: A) The minutes of the November meeting were approved by voice vote on a motion by Chris Vanderleest, second by Marcia Haag. B) Bills and salaries in the amount of \$8,053.17 were approved, motion by Jan Horberg, second by Chris Vanderleest. (roll call vote-7 ayes, 0 nay). C) The treasurer's report was accepted. D) The Director's report was discussed and received.

Unfinished Business: A) The Building Repair report was received. B) The Per Capita trustee requirements were discussed. Trustees were reminded to review chapters 1-5 of the "Trustee Facts File Third Edition", complete the continuing education requirement, and familiarize themselves with services provided by the Illinois State Library Literacy program.

New Business: none

Board Ideas/Concerns: Anne Frame requested that the library sell or loan the older chairs not currently being used in the library to Loft 112. It was decided to lend them to Loft 112. Passed with a voice vote.

Public Comment: A) The Odell Public Library Friends' report was received. B) Vern Tervelt reported on various city activities.

The next meeting will be Wednesday, January 10, 2018 in the program room of the library.

The meeting adjourned at 6:21, motion Melissa Nyboer, second by Chris Vanderleest.

Respectfully submitted: Melissa Nyboer