

## Odell Public Library Board of Trustees Meeting

Wednesday, February 7, 2018

The February 7, 2018 board meeting opened at 5:35 pm in the program room of the library. Board members present were Marc Adami, Jen Black, Sarah Bull, Anne Frame, Marcia Haag, Jan Horberg, Melissa Nyboer, Sarah Thorndike, and Chris Vanderleest. Director Matlack joined the meeting via speaker phone and staff member Lisa Boles was in attendance.

General Business: A) The minutes of the January meeting were approved by voice vote on a motion by Chris Vanderleest, second by Jan Horberg. B) Bills and salaries in the amount of \$7,734.47 were approved, motion by Melissa Nyboer, second by Sarah Thorndike. (roll call vote-9 ayes, 0 nay). C) The treasurer's report was accepted. D) The Director's report was discussed and received.

Unfinished Business: A) The Building Repair report was received. B) The court case involving the Walter Westendorf estate is still pending. The next court date is March 9, 2018.

New Business: A) It was decided to renew the current Certificate of Deposit held at Farmers National Bank for 12 months at 1.44% interest. Motion by Anne Frame, second by Marcia Haag. (roll call vote-9 ayes, 0 nay) B) President Marc Adami emailed all board members the evaluation form to be used to evaluate Director Matlack. He asked for responses by March 9, 2018. C) Director Matlack has the opportunity to pursue continuing education with the Fred Prior Seminar. Jen Black moved to pay the \$348.00 registration fee, second by Chris Vanderleest. (roll call vote 7 aye, 2 abstentions by Bull and Frame) D) Anne Frame moved to accept the bid from Andy Beranek for \$4,000 to paint the main corridor walls, columns, and breakroom/kitchen. This does not include the ceiling. Second by Melissa Nyboer. (roll call vote 8 aye, 1 nay by Black)

Board Ideas/Concerns: After some research, Director Matlack was able to answer two questions brought up at the January board meeting. A) The library received \$948.00 from the Illinois Department of Commerce and Economic Opportunity in return for the installation of energy efficient equipment. B) She reported that because the library is under the city jurisdiction, the library staff and board is covered against liability by city insurance.

Public Comment: A) The Odell Public Library Friends' report was received.

The next meeting will be Wednesday, March 14, 2018 in the program room of the library.

The meeting adjourned at 6:32, motion Sarah Thorndike, second by Jen Black.

Respectfully submitted: Melissa Nyboer