

Odell Public Library Public
Board of Trustees Meeting
September 12, 2018

The September 2018 board meeting opened at 5:32 pm in the program room of the Odell Public Library in Morrison, IL. Present at the meeting were board members Marc Adami, Jennifer Black, Sarah Bull, Jan Horberg, Chris Vanderleest, and new member, Anne Mills. Representing the library was assistant library director, Lisa Boles.

General Business: A) The minutes of the August 8, 2018 meeting were approved by voice vote following a motion by Chris Vanderleest and second by Jan Horberg. B) Bills and salaries in the amount of \$11,422.62 were approved on a motion by Jennifer Black, second by Chris Vanderleest (roll call vote – 6 ayes, 0 nays). C) After discussion and with a recommendation from the treasurer, Jennifer Black, President Marc Adami authorized Jennifer to check into CD rates and move funds from cash to CD's as she deems necessary. The board unanimously agreed. The balance of the report was placed on file. D) After discussion, the library director's report was placed on file.

Unfinished Business: A) The next meeting of the Long Range Plan committee will be Thursday, September 27, 2018 at 11:00am. B) Replacement of the Program Room air conditioning unit was placed on hold pending further investigation.

New Business: A) Anne Mills was formally introduced and welcomed to the board to replace Sarah Thorndike who has moved out of state. B) Lisa discussed the Records Disposal Certificate the library has received from the state and how it will be used. C) PUG (PrairieCat Users Group) training will be Friday, September 28, 2018 in Moline. Following a motion by Chris Vanderleest, second by Jan Horberg, the board voted unanimously to approve closing the library that day so all staff members could attend.

Public Comment: Reminder – the annual Book and Bake Sale is Saturday, November 3, 2018.

At 6:22 pm Jennifer Black made a motion to close the meeting. Chris Vanderleest seconded the motion which passed unanimously.

Next Meeting: Wednesday, October 10, 2018 at 5:30pm in library program room.

Respectfully Submitted: Janice Horberg, Secretary Pro Temp