

Odell Public Library Board of Trustees Meeting
Wednesday, March 13, 2019

The March 13, 2019 board meeting opened at 5:32 pm in the program room of the library. Board members present were Marc Adami, Sarah Bull, Janice Horberg, Anne Mills, Melissa Nyboer, and Chris VanderLeest. Director Lori Matlack, staff member Lisa Boles and city council member Vern Tervelt were also in attendance.

General Business: A) Minutes of the February 13, 2019, meeting was approved by voice vote on a motion by Melissa Nyboer, second by Anne Mills. B) Bills and salaries in the amount of \$7,961.71 were approved, motion by Melissa Nyboer, second by Janice Horberg. (roll call vote-6 ayes, 0 nays). C) The treasurer's report was received. D) The Director's report was discussed and received.

Unfinished Business: none

New Business: A) President Marc Adami will send an email to the trustees with the director's evaluation from last year. Trustees are to comment and return to Adami. He will then meet with Director Matlack and discuss the results. B) Chris VanderLeest moved to share in the purchase an Automated External Defibrillator (AED) with the City of Morrison at a cost not to exceed \$1,050.00. Director Matlack will investigate and pursue a grant for the purchase. Second by Janice Horberg. (roll call vote-6 ayes, 0 nays) C) Melissa Nyboer moved to accept a 60-month contract with Sterling Business Machines, Inc. for the rental of a copier machine at a cost of \$137.00/month, a one-time documentation fee of \$95.00, and a \$1,000 acquisition fee. Second by Chris VanderLeest. (roll call vote-6 ayes, 0 nays)

Board Ideas/Concerns: None

Public Comment: Janice Horberg gave a report on upcoming events sponsored by the Odell Public Library Friends.

Close Session: none

The next meeting will be Wednesday, April 10, 2019 in the program room of the library.

The meeting adjourned at 6:25, motion Melissa Nyboer, second by Sarah Bull.

Respectfully submitted: Melissa Nyboer