

Odell Public Library Board of Trustees Meeting
Wednesday, September 11, 2019

The September 11, 2019 board meeting opened at 5:35 pm in the program room of the library. Board members present were Marc Adami, Jen Black, Sarah Bull, Anne Frame, Marcia Haag, Jan Horberg, Anne Mills, Melissa Nyboer, and Chris Vanderleest. Acting Director Lisa Boles, future Director Meridith Layne and Councilman Vern Tervelt were also in attendance.

General Business: A) Minutes of the special board meeting held on Wednesday, July 31, 2019, the regularly scheduled board meeting on Wednesday, August 14, 2019, a committee meeting held on Monday August 19, 2019, and a special board meeting held on Tuesday, August 27, 2019 were all approved by voice vote on a motion by Jen Black, second by Marcia Haag. B) Bills and salaries in the amount of \$11,082.56 were approved, motion by Anne Frame, second by Jan Horberg. (roll call vote- 9 ayes, 0 nay). C) The treasurer's report was filed. D) The Director's report was discussed and filed. Lisa Boles, Meridith Layne and Krysta Mapes will be attending the PUG workshop sponsored by Rails.

Unfinished Business: A) The board agreed on the conditions of an Offer of Agreement to be extended to Meridith Layne for the position of Library Director. (passed on a voice vote) B) Anne Frame moved to remove and replace the drive pulley on (air conditioner) unit #2's blower motor at a cost of \$731.00, second by Marcia Haag. After discussion, the motion was voted down by a voice vote. Jen Black moved to approve the removal and replacement of the drive pulley on (air conditioner) unit #2's blower motor, at a cost not to exceed \$731.00 should the unit malfunction in the future. Second by Marcia Haag, passed on a voice vote.

New Business: none

Board Ideas/Concerns: A) General repairs, maintenance, and improvements were discussed, no action taken. B) The possibility of reducing library hours during the winter was discussed, it was agreed that more information was needed, no action was taken. C) The possibility of some kind of volunteer recognition was discussed, Acting Director Boles mentioned that staff member Katie Rider has had some ideas, no action was taken.

Public Comment: Jan Horberg and Anne Frame gave an update on activities from the Odell Public Library Friends.

The next meeting will be Wednesday, October 9, 2019 in the program room of the library at 5:30 pm.

The meeting adjourned at 6:40, motion Melissa Nyboer, second by Jen Black.

Respectfully submitted: Melissa Nyboer