

Odell Public Library Board of Trustees Meeting  
Wednesday, November 13, 2019

The November 13, 2019 board meeting opened at 5:35 pm in the program room of the library. Board members present were Marc Adami, Sarah Bull, Anne Frame, Marcia Haag, Anne Mills, and Chris Vanderleest. Director Meridith Layne, staff member Lisa Boles were also in attendance.

General Business: A) Minutes of the October 9, 2019 meeting were approved, motion by Chris Vanderleest, second by Marcia Haag, approved with a voice vote. B) Bills and salaries in the amount of \$10,600.14 were approved, motion by Anne Frame, second by Chris Vanderleest. (roll call vote-6 ayes, 0 nay). C) The treasurer's report was filed. D) The Director's report was discussed and filed.

Unfinished Business: A) Closing the library on December 26, 2019, motion by Anne Frame, second by Marcia Haag. (roll all vote-6 ayes, 0 nay)

New Business: A) FY202 Per Capita Requirements – Marc Adami will complete the training by January 15, 2020; all other board members will complete the training checklist by December 11, 2020. B) Marc Adami signed the Levy Request for FY2021 C) Records Disposal Certificate filed D) Approval for the boiler repair proposal for the library portion of \$2,875.60, motion by Chris Vanderleest, second by Sarah Bull (roll call vote -6 ayes, 0 nay)

Board Ideas/Concerns: Condition of roof discussed, no action taken.

Public Comment: A) Book sale ends Saturday, November 16, 2019

Closed Session: none

The next meeting will be December 11, 2019 in the program room of the library at 5:30 pm.

The meeting adjourned at 6:26 motion Mark Adami, second by Sarah Bull.

Respectfully submitted: Anne Mills