

Odell Public Library Board of Trustees Meeting

Wednesday, December 11, 2019

The December 11, 2019 board meeting opened at 5:30 pm in the program room of the library. Board members present were Marc Adami, Sarah Bull, Anne Frame, Jan Horberg, Anne Mills, Melissa Nyboer, and Chris Vanderleest. Director Meridith Layne, staff member Lisa Boles and Dennis VanZuiden from Sterling Commercial Roofing Inc. were also present.

General Business: A) Minutes of the November 13, 2019 meeting were approved, motion by Anne Frame, second by Jan Horberg, approved with a voice vote. B) Bills and salaries in the amount of \$8,474.31(which included the late addition of the Mediacom bill) were approved, motion by Melissa Nyboer, second by Anne Frame. (roll call vote-7 ayes, 0 nay). C) The treasurer's report was filed. D) The Director's report was discussed and filed.

Unfinished Business: A) The FY2020 Board Per Capita Requirements were discussed. B) Director Layne reported that boiler repairs have been made.

New Business: Dennis VanZuiden reported on the state of the building roof and presented possible options for replacing it. Chris Vanderleest, Sarah Bull, and Meridith Layne agreed act as a committee to collect information about replacing the roof. Director Layne will request that someone from the city be part of the committee. B) The Long-Range Plan was reviewed. It was noted that the goal for installing the automatic door openers has been completed.

Board Ideas/Concerns: There was a question about the water softener. It was reported that it is no longer leaking

Public Comment: none

The next meeting will be Wednesday, January 8, 2020 in the program room of the library at 5:30 pm.

The meeting adjourned at 7:15, motion Chris Vanderleest, second by Marc Adami.

Respectfully submitted: Melissa Nyboer