

Odell Public Library Board of Trustees Meeting

Wednesday, March 11, 2020

The March 11, 2020 board meeting opened at 5:32 pm in the program room of the library. Board members present were Anne Frame, Jan Horberg, Anne Mills, Melissa Nyboer, and Chris Vanderleest. Director Meridith Layne, staff members Lisa Boles and Krysta Mapes and city councilman Vern Tervelt were also present.

General Business: A) Minutes of the February 12, 2020 meeting were approved, motion by Anne Frame, second by Chris Vanderleest, approved with a voice vote. B) Bills and salaries in the amount of \$9,390.54, which included a late bill for roof repair, were approved, motion by Melissa Nyboer, second by Anne Mills. (roll call vote-5 ayes, 0 nay). C) The treasurer's report was filed. D) The Director's report was discussed and filed.

Unfinished Business: A) There was a brief report on the roof. A grant from the USDA will be applied for closer to the time a new roof is to be installed.

New Business: A) Marcia Haag has resigned from the library board and Jen Black will be resigning in a month or two. Current board members are to come to next month's meetings with names of people to possibly fill the vacancies. B) Mixing valves in the bathrooms were replaced. Melissa Nyboer moved to pay \$626.50 for the library's part of the bill, second by Chris Vanderleest. (5 ayes, 0 nays) C) Melissa Nyboer moved that the director or treasurer set up an automatic monthly transfer of \$10,000 from the money market account into the checking account for the payment of bills and salaries. Second by Jan Horberg, approved with a voice vote. D) Chris Vanderleest moved to place an ad for the library on the new Morrison Chamber of Commerce map at a cost of \$149.00, second by Anne Frame. (roll call vote 5 ayes, 0 nay) E) The FY 2020 budget was briefly discussed.

Board Ideas/Concerns: none

Public Comment: Anne Frame gave a brief report on the activities of the Odell Public Library Friends.

The next meeting will be Wednesday, April 8, 2020 in the program room of the library at 5:30 pm.

The meeting adjourned at 6:39, motion Melissa Nyboer, second by Anne Frame.

Respectfully submitted: Melissa Nyboer, Secretary