

Odell Public Library Board of Trustees Meeting
Wednesday, May 13, 2020

The May 13, 2020 board meeting opened at 5:31 pm virtually via Zoom due to the shelter in place directive by the governor of Illinois. Board members present were Marc Adami, Jen Black, Sarah Bull, Anne Frame, Jan Horberg, Anne Mills, Melissa Nyboer, and Chris Vanderleest. Director Meridith Layne and staff members Lisa Boles and Katie Rider also attended.

General Business: A) Minutes of the April 8, 2020 meeting were approved, motion by Chris Vanderleest, second by Jen Black, approved with a voice vote. B) Bills and salaries in the amount of \$13,043.64 were approved, motion by Chris Vanderleest, second by Melissa Nyboer. (roll call vote-8 ayes, 0 nay). C) The treasurer's report was filed. D) The Director's report was discussed and filed.

Unfinished Business: Sarah Bull agreed to continue serving as a trustee for one more year.

New Business: A) Anne Frame made a motion that providing library materials by way of curbside pick-up and providing summer reading club activities for our child patrons are essential services. Second by Jan Horberg, passed with a voice vote. B) Melissa Nyboer moved that Deborah Hauptman fill the position vacated by Marci Haag and Rebecca West fill the position vacated by Jen Black on the Odell Public Library Board of Trustees, second by Chris Vanderleest, passed with a voice vote. Chris Vanderleest was elected to fill the position of Treasurer. Jan Horberg moved that Chris Vanderleest, acting as treasurer of the Odell Public Library, be approved to invest Odell Public Library funds in Certificate of Deposits in Morrison IL financial institutions with said accounts to be held in the name of Odell Public Library. Authorization would end on November 30, 2022. Second by Jen Black (passed with a voice vote). Jen Black moved that the treasurer's bond be paid, second by Anne Frame. (roll call vote-8 ayes, 0 nay) C) The staff will begin logging their hours of work.

Board Ideas/Concerns: none

The next meeting will be Wednesday, June 10, 2020 in a location yet to be determined, at 5:30 pm.

The meeting adjourned at 7:18, motion Melissa Nyboer, second by Anne Frame.

Respectfully submitted: Melissa Nyboer, Secretary