

Odell Public Library Board of Trustees Meeting
Wednesday, October 14, 2020

The October 14, 2020 board meeting opened at 5:30 pm in the Morrison Community Room. Board members present were Marc Adami, Anne Frame, Jan Horberg, Anne Mills, Melissa Nyboer, Chris Vanderleest, and Becky West. Director Meridith Layne also attended along with city councilman Vern Tervelt.

General Business: A) Minutes of the September 9, 2020 meeting were approved, motion by Chris Vanderleest, second by Becky West, approved with a voice vote. B) Bills and salaries in the amount of \$10,239.39 were approved, motion by Anne Frame, second by Chris Vanderleest. (roll call vote-7 yes, 0 no). C) The treasurer's report was filed. D) The Director's report was discussed and filed.

Unfinished Business: A) Modified library services will continue as is for now. B) Staffing and budget were discussed with no action taken. C) Barry Dykhuizen, Morrison City Administrator will take care of applying for the USDA grant for the library/community room roof. The city council voted against hiring an architect/engineer for the roof replacement. There was discussion about hiring a consultant to help with the bidding process. Director Layne will follow up with suggested people who might be qualified and willing.

New Business: A) It is still not known if the library will need to close on election day. Information will be provided soon. Director Layne provided an update on holiday hours. There will be a few changes due to limited hours. The next library board meeting will be moved to Thursday, November 12, 2020 because Veteran's Day is on the regularly scheduled meeting day. B) Anne Frame moved to accept the agreement between the city and the library "Providing for The Operation and Maintenance of the Odell Public Library and Morrison Community Center Facility". Second by Melissa Nyboer, passed with a voice vote. C+D) Anne Frame moved to pay the library's cost for the seal repair on boiler Pump #1 (\$977.90) and a boiler valve replacement (\$203.70). Second by Chris Vanderleest. (roll call vote-7 yes, 0 no) E) Director Layne informed the board that the Per Capita Requirements for trustees this year will be to review the entire book, Standards for Illinois Public Libraries. She will be emailing chapters to the trustees for review. F) There was a review of the Odell Public Library Endowment Guidelines and Investment of Public Funds Policy. Melissa Nyboer will look through previous minutes to find possible changes made to the Endowment Guidelines.

Board Ideas/Concerns: There was discussion about how books are purchased and made available through Overdrive.

Public Comment: Vern Tervelt gave an update on city activities.

Odell Public Library Friends' Report: The Friends will be conducting a Go Fund Me on Facebook From October 19-November 21, 2020

The next meeting will be Thursday, November 12, 2020 at 5:30 in the Morrison Community Room.

The meeting adjourned at 6:30, motion Melissa Nyboer, second by Becky West, passed with a voice vote.

Respectfully submitted: Melissa Nyboer, Secretary