

Odell Public Library Board of Trustees Meeting
Wednesday, February 10, 2021

The February 10, 2021 board meeting opened at 5:31 pm via Zoom. Board members present were Marc Adami, Anne Frame, Deborah Hauptman, Jan Horberg, Anne Mills, Melissa Nyboer, Chris Vanderleest, Becky West, and Jessica Wroble. Director Meridith Layne, staff member Lisa Boles, Harlan Justice, roof consultant from the Rock Island Arsenal, and Barry Dykhuizen, city administrator, also attended.

General Business: A) Minutes of the January 13, 2021 regular meeting and the January 21, 2021, January 28, 2021 and the February 4, 2021 Bylaw Committee minutes were filed. B) Bills in the amount of \$9492.84 were approved. Motion by Anne Frame, second by Becky West. (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, West yes, Wroble yes) C) The treasurer's report was filed. D) The Director's report was discussed and filed.

Unfinished Business: A) Harlan Justice discussed the serious ice dam issues with the roof and gave several suggestions for the requested bids for replacing the roof. The specs could be for all shingle, a combination of shingle and metal (leaving the shingle repair paid for by insurance in place), or for all metal. He also discussed the possibilities asking contractors to also include options such as a chimney cap to the bid. There are also problems with the insulation. It has fallen directly onto the ceiling tile and is not up to code. That issue will need to be addressed. B) The director reported that appointment hours for the library will be increased. C) As per the Per Capita requirements, the board discussed chapters 9, 10, and 11 of the Serving Our Public 4.0 Standards for Illinois Public Libraries. Trustees are to read and be prepared to discuss chapters 12 and 13 for the March 10, 2021 meeting

New Business: A) Members of the Board were given copies of the Bylaws created by the Bylaw Committee and asked to read it and come prepared with questions and comments to the March meeting. B) President Adami is to complete the FOIA Officer Certification and Secretary Nyboer is to complete the OMA Officer certification in the month of February. C) The board will continue meeting virtually, this will be readdressed at the April meeting. D) FY21 Donations will be addressed at the March meeting.

Board Ideas/Concerns: none

Public Comment: none

Odell Public Library Friends' Report: none

Closed session-none

The next meeting will be Wednesday, March 10, 2021 at 5:30 via Zoom.

The meeting adjourned at 7:00, motion Becky West, second by Chris Vanderleest (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, West yes, Wroble yes)

Respectfully submitted: Melissa Nyboer, Secretary