

Odell Public Library Board of Trustees Meeting

Wednesday, September 8, 2021

The September 8, 2021 board meeting opened at 5:36 pm in the Community Room. Board members present were Marc Adami, Anne Frame, Deb Hauptman, Jan Horberg, Anne Mills, Melissa Nyboer, Chris Vanderleest, and Becky West. Director Meridith Layne and staff member Lisa Boles were also in attendance.

General Business: A) Minutes of the August 11, 2021 regular meeting and minutes of the August 16, 2021 Policy Committee meeting were filed. B) Bills in the amount of \$10,297.88 were approved. Motion by Hauptman, second by Vanderleest. (roll call vote-8 yes, 0 no) C) The treasurer's report was discussed and filed. D)The Director's report was discussed and filed.

Unfinished Business: A) Bids for the new roof are due by September 22, 2021. Nyboer made a motion to accept a low bid that will cost the library no more than \$150,000. Second by West (roll call vote-8 yes, 0 no) Should the low bid come in higher than that amount, a special meeting could be called to discuss the matter. B) There are no changes in library hours. With increasing COVID rates in the county, the library staff made the decision to postpone resuming in-person Storytime. C) The Board and Director reviewed Chapters 3 & 4 of *Serving Our Public 4.0 Standards For Illinois Public Libraries* as required for the Per Capita requirement

New Business: A) An inspection found no moisture in the floor of the library. Stephanie Deckro will be meeting with members of the Friends group and the Director to go over ideas for new flooring. B) Vanderleest moved to accept the FY2021 audit. Second by Frame, passed with a voice vote. C) Nyboer moved to accept the Hours and Holiday schedule as presented, second by Vanderleest. Passed with a voice vote.

Board Ideas/Concerns: Providing all board members can attend the November meeting, a new board photo for the Odell Library Website will be taken at that time.

Public Comment: none

Odell Public Library Friends' Report: none

Closed session: none

The next meeting will be Wednesday, October 13, 2021 at 5:30 pm in the Community Room.

The meeting adjourned at 7:10 pm, motion by Nyboer, second by West. Passed with a voice vote.

Respectfully submitted: Melissa Nyboer, Secretary