

## Odell Public Library Board of Trustees Meeting

Wednesday, October 13, 2021

The October 13, 2021 board meeting opened at 5:31 pm in the Community Room. Board members present were Marc Adami, Deb Hauptman, Jan Horberg, Anne Mills, Melissa Nyboer, Chris Vanderleest, and Becky West. Director Meredith Layne and staff member Lisa Boles were also in attendance.

General Business: A) Minutes of the September 8, 2021 regular meeting and minutes of the September 19, 2021 Policy Committee meeting were filed. B) Bills in the amount of \$12,690.79 were approved. Motion by Hauptman, second by West. (roll call vote-7 yes, 0 no) C) The treasurer's report was discussed and filed. D) The Director's report was discussed and filed.

Unfinished Business: A) Work on the new roof has been suspended pending notification from USDA regarding the request for additional funding. B) Director Layne presented information from a proposal from designer Stephanie Deckro concerning carpet replacement. The board would like Director Layne to explore some other options, possibly at a lower cost. C) The program room will now be available for use under COVID-19 related guidelines. D) The Board and Director reviewed Chapters 5 & 6 of *Serving Our Public 4.0 Standards For Illinois Public Libraries* as required for the Per Capita requirement

New Business: A) After reviewing the ComEd Energy Efficiency Assessment Report, West moved to pay 70% of the \$567.15 cost to replace all the existing lighting in the library and the community room with LED lighting. This would also include removing 8 high energy use light fixtures that no longer work, second by Vanderleest (roll call vote-7 yes, 0 no) B) The levy request for the FY 2023 budget was reviewed. It will be sent to the City of Morrison.

Board Ideas/Concerns: Providing all board members can attend the November meeting, a new board photo for the Odell Library Website will be taken at that time. Trustee Deb Hauptman informed the board that she will be unable to attend four board meetings beginning in December. She asked if the board would like her to step down from her position because of absences. The board requested that she remain in her position. She will attempt to attend meetings virtually with the understanding that she will not be able to vote, according to the Open Meetings Act.

Public Comment: none

Odell Public Library Friends' Report: none

Closed session: none

The next meeting will be Wednesday, November 10, 2021 at 5:30 pm in the Program Room.

The meeting adjourned at 6:45 pm, motion by Hauptman, second by Horberg. Passed with a voice vote.

Respectfully submitted: Melissa Nyboer, Secretary