

Odell Public Library Board of Trustees Meeting

Wednesday, November 10, 2021

The November 10, 2021 board meeting opened at 5:32 pm in the Community Room. Board members present were Marc Adami, Anne Frame, Deb Hauptman, Jan Horberg, Melissa Nyboer, Chris Vanderleest, Becky West, and Jess Wroble. Director Meridith Layne, staff members Lisa Boles and Katie Rider and Friends' member Barb Peterson were also in attendance.

General Business: A) Minutes of the October 13, 2021 regular meeting and minutes of the October 4 and 18, 2021 Policy Committee meetings were filed. B) Bills in the amount of \$8,308.74 were approved. Motion by Horberg, second by West. (roll call vote-8 yes, 0 no) C) The treasurer's report was discussed and filed. D) The Director's report was discussed and filed.

Unfinished Business: A) After discovering additional funding from the USDA is currently on hold, it was decided to proceed with the roof replacement with the grant already approved. Because of the delay in obtaining materials, the roof replacement will begin in the Spring 2022. To try to mitigate ice dams on the roof this winter, heat strips will be installed on the roof. West moved to authorize the installation of the heat strips along with the needed electrical work at a cost not to exceed \$2,500.00. Second by Vanderleest (roll call vote-7 yes, 0 no, Frame not present for the vote) B) Anne Frame, Barb Peterson, and Katie Rider reported on the research done to guide decisions about the carpet replacement. Based on their research, the Friends' group has discovered the cost of new carpet could be close to \$80,000. This would include the carpet, installation, and the cost to move the materials in the library while the carpet is being installed. The Friends' group will meet and begin discussion on fund raising. C) There have been no changes since last month to services offered under the Governor's Modified Order. D) The Board and Director reviewed Chapters 7, 8, & 9 of *Serving Our Public 4.0 Standards For Illinois Public Libraries* as required for the Per Capita requirement

New Business: A) Because of extra funds in the payroll budget due to the use of volunteer workers to replace staff that have left, Director Layne requested that the budgeted pay raises due to start on January 1, 2022 be moved to November 1, 2021. Motion by Horberg to move the budgeted pay raises from January 1, 2022 to November 1, 2021, second by Wroble (roll call vote-7 yes, 0 no, Frame not present for the vote) B) Vanderleest moved to approve, with changes, the Emergency Closing Policy, second by Hauptman. Passed with a voice vote.

Board Ideas/Concerns: none

Public Comment: none

Odell Public Library Friends' Report: none

Closed session: none

The next meeting will be Wednesday, December 8, 2021 at 5:30 pm in the Program Room.

The meeting adjourned at 6:46 pm, motion by Nyboer, second by Wroble. Passed with a voice vote.

Respectfully submitted: Melissa Nyboer, Secretary