

Odell Public Library Board of Trustees Meeting
Wednesday, January 12, 2022

The January 12, 2022 board meeting opened at 5:30 pm via Zoom. Board members present were Marc Adami, Anne Frame, Deb Hauptman, Jan Horberg, Melissa Nyboer, Anne Mills, Chris Vanderleest, and Jess Wroble. Director Meridith Layne was also in attendance.

General Business: A) Minutes of the December 8, 2021 meeting were filed. B) Bills in the amount of \$10,828.96 were approved. Motion by Horberg, second by Hauptman. (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, Wroble yes) C) The treasurer's report was discussed and filed. D) The Director's report was discussed and filed.

Unfinished Business: A) According to the contractor, installation of the new roof will begin when outside temperatures remain consistently at 40 degrees and higher. B) Approximately \$51,000 has been raised for the new carpeting project. C) There have been no changes since last month to services offered under the Governor's Modified Order.

New Business: A) There was discussion about the Personnel Policy. Approving the Policy was tabled until further investigation by the Policy Committee. B) President Adami will email board members an evaluation to be completed for Director Layne. Members are to return email responses only to President Adami. C) Chris Vanderleest was reelected to the position of Treasurer to the Board. (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, Wroble yes) D) Hauptman moved to leave the Don Miller estate distribution in the General Fund until the roof construction is completed. A decision about how to invest the remaining money will be made at that time. Second by Vanderleest. (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, Wroble yes) E) The city has requested Library reimbursement of the 70% owed for the down payment made to the roofing contractor. Nyboer moved that \$45,360.00 be paid to the city of Morrison from the General Fund. That money will be returned to the General Fund from the Special Projects fund once the CDs in the Special Projects fund have matured in February and March of 2022. Second by Vanderleest. (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, Wroble yes)

Board Ideas/Concerns: none

Public Comment: none

Odell Public Library Friends' Report: The Friends have written over 100 letters to businesses requesting donations for the Fund our Floor Campaign. They have also written over 60 thank you notes for donations already received.

Closed session: none

The next meeting will be Wednesday, February 9, 2022 at 5:30 pm in a location to be announced later.

The meeting adjourned at 6:32 pm, motion by Nyboer, second by Frame. (roll call vote-Adami yes, Frame yes, Hauptman yes, Horberg yes, Mills yes, Nyboer yes, Vanderleest yes, Wroble yes)

Respectfully submitted: Melissa Nyboer, Secretary