

Odell Public Library Board of Trustees Meeting
Wednesday, July 13, 2022

The July 13, 2022 board meeting opened at 5:30 pm in the Program Room of the library. Board members present were Marc Adami, Deb Hauptman, Anne Mills, Chris Vanderleest, Becky West, and Jessie Wroble. Director Meridith Layne and Assistant Director Lisa Boles were also present.

General Business: A) Minutes of the July 8, 2022 regular meeting was accepted with corrections and placed on file. B) Bills in the amount of \$13292.26 were approved for payment. Motion by Vanderleest, second by Wroble (Adami yes, Hauptman yes, Mills yes, Vanderleest yes, West yes, Wroble yes). C) The treasurer's report was discussed and filed. D) The Director's report was discussed and filed.

Unfinished Business: A) The architect is working with Top Roofing on warranty corrections needed. B) Carpet color is chosen, but more vinyl options are coming. Board agreed that bid process will be discussed in August. C) Masks are now optional in the library. D) On motion from West, second by Hauptman the board authorized \$801 for the ARSL conference expenses of flight, hotel, conference, breakfast and lunch for the Director to attend in September 2022. (West yes, Vanderleest yes, Wroble yes, Hauptman yes, Mills yes, Adami yes). E) West stated Weston Burkholder has offered to fix pro bono the concrete directly in front of the main entrance of Odell. Five Star estimate of backfill and labor of <\$1000 after city removes the concrete sidewalk from the main entry slab to the west. F) Staff is still in the process of disposing of property discussed. G) Chapters 1-2-3 of the Standards was reviewed, chapters 4-5 to be reviewed before August meeting by board members. H) Motion by West, second by Wroble to allow Chris Vanderleest the authority to have the lock box at Wells Fargo drilled out. Voice vote unanimous.

New Business: A) Annual building tour delayed due to multiple board member absences. B) Motion by Vanderleest, second by West to approve updated Library Card Holder Policy and Patron Behavior Policy as presented. Voice vote unanimous. C) Motion by Hauptman, second by Vanderleest to approve the purchases of a new vacuum, not to exceed \$250. (West yes, Vanderleest yes, Wroble yes, Hauptman yes, Mills yes, Adami yes).

No Closed Session

Board Ideas: Mills discussed making Odell website ADA compliant. Planned Giving committee met twice to discuss annual fundraising and preparing materials. HVAC unit leaking in staff office and roof leak in Program Room.

Next Meeting: Wednesday, August, 10, 2022 in the Program Room.

Meeting ended at 6:50 pm. Motion by Vanderleest, second by Wroble (passed on voice vote)

Respectfully submitted: Anne Mills

