

Odell Public Library Board of Trustees Meeting
Wednesday, August 10, 2022

The August 10, 2022 board meeting opened at 5:30 pm in the Community Room. Board members present were Heather Bush, Jan Horberg, Melissa Nyboer, Chris VanderLeest, Becky West, and Jessica Wroble. Director Meridith Layne was also in attendance along with acting City Administrator, Brian Melton.

General Business: A) Minutes of the July 13, 2022 regular meeting and minutes of the July 12, 2022 Planned Giving Committee were filed as submitted. B) Bills in the amount of \$16,475.07 were approved. Motion by Horberg, second by Wroble. (roll call vote-Bush yes, Horberg yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) C) The treasurer's report was discussed and filed as submitted. D) The Director's report was discussed and filed as submitted.

Unfinished Business: A) Because of ongoing leaks in the roof, payments to Top Roofing have been suspended until the roof is finished and proved to be water tight. B) The carpet and vinyl color has been selected. The Director is looking into bids for moving furniture and books. VanderLeest moved that the Director can contact an attorney with questions regarding ongoing and upcoming capital projects at a cost not to exceed \$250.00. Second by Horberg. (roll call vote-Bush yes, Horberg yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) C) Chapters 4 + 5 of Standards For Illinois Public Libraries were reviewed and discussed. D) The annual tour was again postponed due to several absences of board members.

New Business: A) Nyboer moved to accept the Annual Financial Report (the city audit). Second by Wroble, passed with a voice vote. B) The Board photo was postponed to absences of board members.

Board Ideas/Concerns: West reported that Derek Stevens has offered to design graphics to be used by the Planned Giving Committee at a nominal cost. There was discussion of the leaking air conditioner in the Director's office and the possibility of replacing it in the spring. Nyboer wished to recognize the many functions of the library and the excellent ways in which the staff helps the people who visit Odell.

Public Comment: none

Odell Public Library Friends' Report: none

Closed session: none

The next meeting will be Wednesday, September 14, 2022 at 5:30 pm in the Program Room.

The meeting adjourned at 6:28 pm, motion by Nyboer, second by VanderLeest. (passed with a voice vote)

Respectfully submitted: Melissa Nyboer, Secretary