

Odell Public Library Board of Trustees Meeting
Wednesday, March 8, 2023

The March 8, 2023 board meeting opened at 5:30 pm in the Program Room. Board members present were Marc Adami, Heather Bush, Jan Horberg, Anne Mills, Melissa Nyboer, Chris VanderLeest, Becky West, and Jessica Wroble. Director Meridith Layne and Assistant Director Lisa Boles were also in attendance.

Public Comment: none

General Business: A) Minutes of the February 8, 2023 regular board meeting was filed as submitted. B) Bills in the amount of \$36,311.28 were approved. Motion by Horberg, second by Nyboer. (Roll call vote-Adami yes, Bush yes, Horberg yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) C) The treasurer's report was discussed and filed as submitted. D) The Director informed the board of a Friends planned open house on April 30, 2023 to showcase the new carpet. They ask that available board members attend. The Director's report was discussed and filed as submitted.

Unfinished Business: A) The roof project is complete. Nyboer moved that \$69,398.49 be paid to the city as reimbursement for Odell's portion of the roofing expenses, second by West. (Roll call vote-Adami yes, Bush yes, Horberg yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) B) The Director was notified that because the glue will need to be sanded off the floor before flooring installation, everything will need to be covered. The staff and the Director have a plan in place to protect library materials. The book movers are scheduled to arrive on Saturday, March 18, 2023 after the library closes to begin moving materials. C) One of the pumps on the boiler is not functioning and will need to be replaced. There is also a crack in the boiler. One air conditioner is not functioning, the other four are very old. The Director is in search of a consultant to look at the HVAC system and advise on the best way to replace our current system.

New Business: A) Top Roofing credited the library \$5,785.00 for damages incurred by the library because of a leak while the roof was being installed. West moved that this money be used to buy a study cubicle to replace the panels that

were destroyed by the leak, second by VanderLeest. (Roll call vote-Adami yes, Bush yes, Horberg yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) B) Nyboer moved to place \$10,000.00 given by donations in the Special Projects Fund, Second by West. (Passed with a voice vote) C) Director Layne suggested starting the minimum wage hike at the beginning of the fiscal year, May 1, 2023, instead of the January 1, 2024 mandatory start. Action will be taken when the budget is proposed.

Closed session: none

Board Ideas/Concern: none

The next meeting will be Wednesday, April 12, 2023 at 5:30 pm in the Program Room.

The meeting adjourned at 6:45 pm, motion by Wroble, second by Mills. (Passed with a voice vote)

Respectfully submitted: Melissa Nyboer, Secretary