

Odell Public Library Board of Trustees Meeting
Wednesday, April 12, 2023

The April 12, 2023 board meeting opened at 5:30 pm in the Program Room. Board members present were Heather Bush, Jan Horberg, Anne Mills, Chris VanderLeest, and Jessica Wroble. Director Meridith Layne and Assistant Director Lisa Boles were also in attendance. Barb Petersen attended as a visitor.

Public Comment: none

General Business: A) Minutes of the March 8, 2023 regular board meeting was filed as submitted. B) Bills in the amount of \$136,830.23 were approved. Motion by Wroble, second by Mills. (Roll call vote- Bush yes, Horberg yes, Mills yes, VanderLeest yes, Wroble yes) C) The treasurer's report was discussed and filed as submitted. D) The Open House hosted by Friends of the Library is planned for Sunday, April 30 from 1:00-4:00 pm. They ask that available board members attend. The Director's report was discussed and filed as submitted.

Unfinished Business: A) The flooring project is complete. Andy Beranek has volunteered the materials as well as his time to update the paint colors on the colored walls of the library, plans are for the week of April 16. The Director reports that the amount of \$5525 is to be paid to Boss Flooring. With extra funds left from the Friends of the Library Fund Our Floor Project, The Director & staff are looking at some final furniture options to complete the project. B) The Director has applied for a matching state grant of \$62,308 to fund the upcoming HVAC project of replacing five (5) air handlers. The City Administrator had informed the Director that they will be applying for a USDA grant to cover partial replacement of the boiler. C) The Director presented budget, with \$6119 in PPRT FY23 remaining. She proposed using those funds to grant staff raises scheduled to begin January 2024 to begin in May 2023. The budget was accepted as presented, motion by Bush, second by Horberg. (Roll call vote - Bush yes, Horberg yes, Mills yes, Vanderleest yes, Wroble yes)

New Business: A) The Director announced that Janice Horberg would be retiring from the board. Horberg stated that she hopes for a board member who is also

with Friends of the Library to serve as a liaison between the two, as she has for years. The board approved Nora Wenzel to serve as a board member, beginning May 1, 2023. Motion by Wroble, second by Bush. Voice vote approval, pending mayoral approval. B) The Director reported that the final prior year PPRT payment from the City for the fiscal year has been received. C) Director Layne suggested tabling the Decennial Committee on Local Government Efficiency discussion until next month, as she's attending a webinar on the topic later this week. D) Community State Bank has pledged security for the funds in the amount of \$370,103.57 - there's no extra cost & funds can still be spent as usual. The Treasurer suggested putting money into a short term (6-9 month) CD, which could net \$1000 in interest. Tabled til next month when the grant status of the HVAC project could affect this amount.

Closed session: none

Board Ideas/Concern: none

The next meeting will be Wednesday, May 10, 2023 at 5:30 pm in the Program Room.

The meeting adjourned at 6:35 pm, motion by Horberg, second by Vanderleest. (Passed with a voice vote)

Respectfully submitted: Heather Bush, Guest Secretary