

Odell Public Library Board of Trustees Meeting
Wednesday, June 14, 2023

The June 14, 2023 board meeting opened at 5:34 pm in the Program Room. Board members present were Heather Bush, Judy Deter, Anne Mills, Melissa Nyboer, Chris VanderLeest, Nora Wetzel, and Becky West. Director Meridith Layne and Assistant Director Lisa Boles were also in attendance. President Adami was absent so the meeting was conducted by Vice-President Becky West.

The Board welcomed newly appointed trustees Judy Deter and Nora Wenzel.

Public Comment: none

General Business: A) Minutes of the May 10, 2023 regular board meeting and the May 24, 2023 Policy Committee were filed as submitted. B) Bills in the amount of \$18,299.09 were approved. Motion by Nyboer, second by VanderLeest. (Roll call vote- Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes) C) The treasurer's report was discussed and filed as submitted. D) The Mayor and the City Council approved the appointment of Judy Deter as a Trustee to the Odell Public Library Board. Director Layne reported that the attorney said the Library was in compliance with *the Decennial Committee on Local Government Efficiency* requirement through the city of Morrison. The Library received \$6,025.00 through the Per Capita Grant. The Director's report was discussed and filed as submitted.

Unfinished Business: A) The Library has been awarded \$62,308.00 through the Live and Learn Construction Grant Project administered by the Illinois State Library to be used to replace the HVAC system. Nyboer moved to have the Director check with attorney Linzini with questions concerning the need to put the project out for bid at a cost not to exceed \$1,000. Second by Deter. (Roll call vote- Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes) The Director reported 2 gas leaks associated with the boiler. The gas to the boiler has been turned off. City Administrator Melton reports that he is in the process of writing a USDA grant for monies to replace the boiler, but little progress has been made. Melton's opinion is that there is little chance that a new boiler could be installed before fall, using grant money, because the grant has not

yet been submitted. There were also questions about the amount of money the library would receive from the grant. VanderLeest moved to spend no more than \$3,500.00 to replace the leaking valve and to replace the motor on Pump 1 on the boiler. Second by Nyboer (Roll call vote- Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes) B) The Board reviewed the Trustee Bylaws concerning the removal of a trustee and determined it was acceptable

New Business: A) VanderLeest moved to accept the new Gift Policy, second by Deter (passed with a voice vote) B) Bush moved to increase the nonresident card fee to \$60.00, second by Mills (passed with a voice vote)

Closed session: none

Board Ideas/Concern: none

The meeting adjourned at 6:40 pm, motion by Bush, second by VanderLeest. (Passed with a voice vote)

The next meeting will be Wednesday, July 12, 2023 at 5:30 pm in the Program Room.

Respectfully submitted: Melissa Nyboer, Secretary