

Odell Public Library Board of Trustees Meeting
Wednesday, August 9, 2023

The August 9, 2023 the board meeting opened at 5:34 pm in the Program Room. Board members present were Marc Adami, Heather Bush, Judy Deter, Anne Mills, Melissa Nyboer, Nora Wetzel, Becky West, and Jessica Wroble. Director Meridith Layne, Assistant Director Lisa Boles, and City Administrator Brian Melton were also in attendance.

Public Comment: none

General Business: A) Minutes of the July 12, 2023 regular board meeting and the Wednesday, August 2, 2023 Policy Committee were filed as submitted. B) Bills in the amount of \$13,462.80 were approved. Motion by Nyboer, second by West. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, Wenzel yes, West yes, Wroble yes) C) The treasurer's report was discussed and filed as submitted. D) Assistant Director Boles is working to provide classes on "Rules of the Road." This would benefit patrons needing to take their driver's test in order to renew their driver's license. The Director's report was discussed and filed as submitted.

Unfinished Business: A) The anticipated delivery of the boiler is the 1st week of October, with installation taking approximately 2 weeks.

New Business: A) Nyboer moved to accept the Library Card Holder policy with changes and accept the Hotspot Policy as is. Second by West. (passed with a voice vote) Due to age, the reduction in replacement cost, and lack of use, the Director recommended the elimination of the policies concerning the Leap Reader, iPad, and the Kindle. Motion by West, second by Deter. (passed with a voice vote) B) City Administrator informed the library that technically, the Intergovernmental Agreement between the City and the Library cannot extend past the term of the sitting Mayor. The City Council will be reviewing the Agreement in a future meeting. C) The Trustees will be reviewing the Standards for Illinois Public Libraries (Serving our Public 4.0) in upcoming board meetings to fulfill part of the Per Capita Requirements. D) Nyboer moved that the Library be

closed on Friday, September 29, 2023 so that staff can attend the PUG Day staff development in Sugar Grove, IL. Second by Deter. (passed with a voice vote) E)
The Director and Assistant Director showed the Trustees the boiler room and pointed out the many problems with the current system.

Closed session: none

Board Ideas/Concern: There was discussion about the Intergovernmental Agreement between the City and the Library.

The meeting adjourned at 6:59 pm, motion by West, second by Deter. (passed with a voice vote)

The next meeting will be Wednesday, September 13, 2023 at 5:30 pm in the Program Room.

Respectfully submitted: Melissa Nyboer, Secretary