

Odell Public Library Board of Trustees Meeting
Wednesday, October 11, 2023

The October 11, 2023 board meeting opened at 5:33 pm in the Program Room. Board members present were Marc Adami, Heather Bush, Judy Deter, Melissa Nyboer, Chris VanderLeest, Nora Wenzel, and Jessica Wroble. Director Meridith Layne and Assistant Director Lisa Boles also attended.

Public Comment: none

General Business: A) Minutes of the September 13, 2023 regular board meeting was filed with corrections. B) Bills in the amount of \$23,193.31 were approved. Motion by Nyboer, second by Deter. (Roll call vote- Adami yes, Bush yes, Deter yes, Nyboer yes, VanderLeest yes, Wenzel yes, Wroble yes) C) The treasurer's report was filed as submitted. D) The Director's report was discussed and filed as submitted.

Unfinished Business: A) Capital Projects: a) Director Layne reported that the replacement of two pumps to the boiler system were inadvertently left out of the bid to replace the system. This was missed by Helms and by the heating engineer. VanderLeest made a motion for Director Layne to get estimates on replacing the two pumps. Second by Bush. (passed with a voice vote) A decision will be made later about replacing the old pumps now or waiting until one or both fail. Helms is investigating possible rebates from Com Ed for the installation of the new control panel. b) The packet on the Split System/Air Handler Bid is almost ready to go out. The Director is hopeful to have bids by December and completion of the project by May. B) Chapters 3+4 from the *Standards For Illinois Public Libraries* were reviewed as required by the Per Capita Grant C) There was one change to the City of Morrison Intergovernmental Agreement with the Library; the City has agreed to provide general maintenance service as grounds keeping and snow/ice removal of the property parking and walkways. Nyboer moved to accept the Agreement, second by Wenzel. (passed with a voice vote) D) Wroble moved to accept the proposed Interim Goals submitted by Director Layne, second by Bush. (passed with a voice vote)

New Business: A) The Board will need to review several library policies in the future. The policy committee is working on policies concerning programming and the use of the program room. B) Board member West had suggested looking into the hiring of a Library Financial Advisor. Director Layne is investigating the option.

Closed session: none

Board Ideas/Concern: Odell Public Library Friends is having their annual Book and Bake Sale on November 4, 2023. Donation of baked goods is encouraged.

The meeting adjourned at 6:45 pm, motion by Nyboer, second by VanderLeest. (passed with a voice vote)

The next meeting will be Wednesday, November 8, 2023 at 5:30 pm in the Program Room.

Respectfully submitted: Melissa Nyboer, Secretary