

Odell Public Library Board of Trustees Meeting  
Wednesday, January 10, 2024

The January 10, 2024 board meeting opened at 5:31 pm in the Program Room. Board members present were Heather Bush, Judy Deter, Anne Mills, Melissa Nyboer, Chris VanderLeest, Becky West, and Jessica Wroble. Director Meridith Layne and Assistant Director Lisa Boles also attended. Vice-President West presided over the meeting in President Adami's absence.

Public Comment: none

General Business: A) Minutes of the December 13, 2023 regular board meeting was filed as submitted. B) Bills in the amount of \$12, 508.44 were approved. Motion by Nyboer, second by Deter. (Roll call vote- Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) C) The treasurer's report was filed as submitted. D) The Director's report was discussed and filed as submitted

Unfinished Business: A) Capital Projects: a) The boiler installation is complete. The City is still working with Helm to be able to remotely control the thermostat of the community room. b) The City accepted the bid from Loescher to replace the air handler/air conditioners. Frank Gallagher, HVAC engineer, sent a letter of intent indicating that the contract is pending. B) Chapters 11, 12, & 13 from the *Standards For Illinois Public Libraries* were reviewed as required by the Per Capita Grant

New Business: none

Closed session: none

Board Ideas/Concern: none

The meeting adjourned at 6:01 pm, motion by VanderLeest, second by Mills (passed with a voice vote)

The next meeting will be Wednesday, February 14, 2024 at 5:30 pm in the Program Room.

Respectfully submitted: Melissa Nyboer, Secretary