

Odell Public Library Board of Trustees Meeting

Wednesday, March 13, 2024

The March 13, 2024 board meeting opened at 5:30 pm in the Program Room. Board members present were President Marc Adami, Heather Bush, Judy Deter, Anne Mills, Chris VanderLeest, Nora Wenzel, and Jessica Wroble. Director Meridith Layne, Assistant Director Lisa Boles & City Administrator Brian Melton were also in attendance.

Public Comment: none

General Business: A) Minutes of the February 14, 2024 regular board meeting were filed as submitted. B) Bills in the amount of \$18,190.78 were approved. Motion by Wroble, second by Deter. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, VanderLeest yes, Wenzel yes, Wroble yes) C) The treasurer's report was discussed and filed as submitted. D) The Director's report was discussed and filed as submitted.

Unfinished Business: A) The status of Capital Projects was discussed. a) The air handlers will be installed soon & the contractor believes the work can be done in coordination with minimal interruption to daily Odell operations b) President Adami is collecting responses to the Director Evaluation. c) Becky West has agreed to serve as Vice President for another term. d) Some changes to the library's Paid Time Off policy were discussed. A vote was tabled until the next meeting. e) The previously discussed IFiber contract was signed.

New Business: A) A preliminary budget for the next fiscal year was presented. Director Layne invited any board members to contact her if they'd like to go over details more closely B) The policy committee is finalizing their policy review, with PTO and the program policy still to be finished reviewing.

Closed session: none

Board Ideas/Concern: none

Adjourned 6:07pm, motion by Mills, 2nd by Bush. The next meeting will be Wednesday, April 10 at 5:30 pm in the Program Room.

Respectfully submitted: Heather Bush, Guest Secretary