

Odell Public Library Board of Trustees Meeting
Wednesday, April 10, 2024

The April 10, 2024 board meeting opened at 5:40 pm in the Program Room. Board members present were President Marc Adami, Heather Bush, Judy Deter, Anne Mills, Chris VanderLeest, Nora Wenzel, and Jessica Wroble. Director Meredith Layne, Assistant Director Lisa Boles were also in attendance.

Public Comment: The nephew of Stan & Ruth Mitick & wife, Tom & Mary Pons, were in attendance for a photo & to thank them for the generous gift from the Mitick Estate to Odell Public Library. They shared a bit of the Mitick's story & their commitment to the city of Morrison, as well as the schools, where Ruth taught for 40 years.

General Business: A) Minutes of the March 13, 2024 regular board meeting were filed as submitted. B) Bills in the amount of \$19,560.52 were approved. Motion by Wroble, second by Wenzel. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, VanderLeest yes, Wenzel yes, Wroble yes) C) The treasurer's report was discussed and filed as submitted. D) The Director's report was discussed and filed as submitted.

Unfinished Business: The status of ongoing Capital Projects was discussed. a) The 2 residential size units have been installed with minimal interruption to daily operations of the library. The larger units will be installed with the assistance of a crane, hopefully in May. b) The FY25 budget was presented. The United Way has increased its contribution to the summer reading program from \$1500 to \$2000. Labor costs will increase in the coming year, as the IL Minimum Wage increase to \$15.00 will take effect in January 2025, as well as the Paid Leave for All Workers Act, guaranteeing 1 hour of paid leave for every 40 hours worked. The Mitick gift was discussed, saving \$150,000 for use if needed as the HVAC project progresses to completion. Treasurer Vanderleest has researched CD options & suggested a 12 month, \$250,000 CD that will mature within FY25. Motion by Wroble to accept the FY25 budget, 2nd by Mill. (Roll call vote - Adami yes, Bush yes, Deter yes, Mills yes, Vanderleest yes, Wenzel yes, Wroble yes)

New Business: A) Discussion continued on the delegation of the Mitick Estate gift, with the treasurer's suggestion of a \$250,000 CD with Farmer's National Bank, at 5% for 12 months. The other \$150,000 will be decided upon at a later date, after

the HVAC project is complete. Motion by Bush to move forward with the CD, 2nd by Deter. (Roll call vote - Adami yes, Bush yes, Deter yes, Mills yes, Vanderleest yes, Wenzel ye, Wroble yes) B) Becky West, Melissa Nyboer, & Marc Adami have all agreed to another term with the board of trustees. C) The Policy Committee recommendations were presented by the Director. i) The Meeting Room Policy was updated to state that anyone can use the program room, but permission to use the program room does not constitute the endorsement by Odell Library. ii) The Personnel Policy was amended to ensure cuurrent employees are able to preserve their accrued PTO. Motion by Vanderleest, 2nd by Wenzel. Voice vote approved the updates. D) Trustee members have discussed forming a Strategic Planning Committee, to prepare for future plans & to coordinate with other entities involved with Odell Library operations & interests. The trustees are in agreement to move forward with this committee. E) Trustee Economic Disclosure Statements should be sent to Odell Trustees soon.

Closed session: none

Board Ideas/Concern: none

Adjourned 6:40pm, motion by Mills, 2nd by Bush. The next meeting will be Wednesday, May 8 at 5:30 pm in the Program Room.

Respectfully submitted: Heather Bush, Guest Secretary