

Odell Public Library Board of Trustees Meeting
Wednesday, May 8, 2024

The May 8, 2024 board meeting opened at 5:33 pm in the Meeting Room. Board members present were Marc Adami, Heather Bush, Judy Deter, Anne Mills, Melissa Nyboer, Chris VanderLeest, and Becky West along with Director Meridith Layne.

Public Comment: none

General Business: A) Minutes of the April 10, 2024 regular board meeting and minutes of the April 23, 2024 Policy Committee minutes were filed as submitted. B) Bills in the amount of \$145,690.36 were approved. Motion by Nyboer, second West. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes) C) The treasurer's report was filed as submitted. D) The Director's report was discussed and filed as submitted

Unfinished Business: A) Capital Projects: 1) Director Layne gave updates on the progress of the new Air Handler/Air conditioner installation. 2) Loescher Heating and Air Conditioning submitted the first bill for work done. VanderLeest moved to pay the Library's share of the \$167,952.42 bill. Second by Nyboer. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes) B) Policy Committee Recommendations: 1) West moved to adopt the new Programming Policy. Second by Deter. (passed with a voice vote) 2) The Confidentiality Policy, Security Camera Policy and the Computer Policy were reviewed and accepted. Motion by VanderLeest, second by West. (passed with a voice vote)

New Business: A) Mills moved to renew the SBM copier contract at a cost of \$209.00/month with a one-time \$95.00 change-over fee. Second by Bush. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes) B) The Unrestricted and Restricted Gift Giving for FY24 was reviewed. C) Mills moved to have the treasurer invest \$184,000.00 in a CD from Sterling Federal Bank at an interest rate of 5.2%. Second by Deter. (Roll call vote- Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes)

Closed session: none

Board Ideas/Concern: The formation of a Strategic Planning Committee was discussed.

The meeting adjourned at 6:45 pm, motion by West, second by Bush (passed with a voice vote)

The next meeting will be Wednesday, June 12, 2024 at 5:30 pm in the Meeting Room.

Respectfully submitted: Melissa Nyboer, Secretary