

Odell Public Library Board of Trustees Meeting
Wednesday, October 9, 2024

The October 9, 2024 board meeting opened at 5:30 pm in the Meeting Room. Board members present were Marc Adami, Heather Bush, Judy Deter, Anne Mills, Melissa Nyboer, Chris VanderLeest, Nora Wenzel (left after general business), Becky West, and Jess Wroble. Director Meridith Layne and Assistant Director Lisa Boles were also in attendance.

Public Comment: none

General Business: A) Minutes of the September 11, 2024 regular board meeting and minutes of the September 24, 2024 emergency board meeting were filed as submitted. B) Bills in the amount of \$16,494.51 were approved. Motion by West, second by Bush. (Roll call vote-Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzell yes, West yes, Wroble yes) C) The Treasurer's report was filed as submitted. D) The Director's Report was filed as submitted. The minutes of the Odell Library Friends' meeting were presented.

Unfinished Business: A) Frank Gallagher has delivered his report to Loescher. After completing the work requested by Gallagher, Loescher will be paid the final payment for the HVAC/Air Conditioner replacement. (Payment was approved by the board at the July 10, 2024 Board Meeting). The architect, Steve Howlett, will then sign off on the project. B) The new flooring project for the shared Entryway/Hallway is scheduled to be completed by October 18, 2024.

New Business: A) Director Meridith Layne resigned from her position as Odell Public Library Director effective at the end of the October 9, 2024 board meeting. The Board of Trustees is very grateful for her years of dedication to the Library. She is wished the very best. B) Trustees Marc Adami, Melissa Nyboer, and Nora Wenzel and staff members Lisa Boles and Katie Rider will serve on the interview committee. C) The acting Library Director, Lisa Boles, will receive \$18.50/hour while performing the duties of director and through the 90-day probationary period of the new director. Motion by VanderLeest, second by Deter. (Roll call vote-Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) D) Meridith Layne will receive \$18.50/hour for work done during the director search and for any training of the new director, not to exceed 10 hours/month. Motion by Wroble, second by Nyboer. (Roll call vote-Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) E) Wroble moved to pay Helm Service \$2,491.80 which is the library's portion of the HVAC Preventative Maintenance Agreement Renewal. Second by West. (Roll call vote-Adami yes, Bush yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, West yes, Wroble yes) F) The Illinois Public Library Core Standards were reviewed and discussed.

Closed session: none

Board Ideas/Concern: Heather Bush will be moving out of the city limits in the future, leaving an opening on the board.

The meeting adjourned at 6:26 pm, motion by Nyboer, second by West (passed with a voice vote)

The next meeting will be Wednesday, November 13, 2024 at 5:30 pm in the Meeting Room.

Respectfully submitted: Melissa Nyboer, Secretary