

Odell Public Library Board of Trustees Meeting
Wednesday, October 8, 2025

The October 8, 2025 board meeting opened at 5:30 pm in the Meeting Room. Board members present were Marc Adami, Judy Deter, Anne Mills, Melissa Nyboer, Chris VanderLeest, Nora Wenzel, Becky West, and Jess Wroble. Director Christina Snyder and Assistant Director Lisa Boles were also present.

Public Comment: none

General Business: A) Minutes of the September 10, 2025 board meeting was filed as submitted. B) Bills in the amount of \$16,432.78 were approved. Motion by West, second by Wenzel. (Roll call vote-Adami yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes, Wroble yes) C) The Treasurer's report was filed as submitted. D) The alarm system, again, randomly sounded 4 times in one day. A service tech from Lectronics fixed a faulty wire and inspected the smoke detectors. There is still some question about dispatch receiving notification when the alarm sounds. The Director said that she would investigate. The Director's Report was filed as submitted.

Unfinished Business: none

New Business: A) As required for the Per Capita Grant, the Board reviewed the following Illinois Public Library Standards Action Plans: Collection Management, Finance & Budget, and Governance & Administration. B) The Board reviewed the updated FOIA Guide. C) Nyboer moved to pay the \$3,643.00 fee from Helm for the HVAC Preventative Maintenance Agreement Renewal. Second by VanderLeest. (Roll call vote-Adami yes, Deter yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes, Wroble yes)

Closed session: none

Board Ideas/Concern: none

The meeting adjourned at 6:07 pm, motion by Nyboer, second by West (passed with a voice vote)

The next meeting will be Wednesday, November 12, 2025 at 5:30 pm in the Meeting Room.

Respectfully submitted: Melissa Nyboer, Secretary