

Odell Public Library Board of Trustees Meeting  
Wednesday, November 12, 2025

The November 12, 2025 board meeting opened at 5:33 pm in the Meeting Room. Board members present were Marc Adami, Judy Deter, Larry Jackson, Anne Mills, Melissa Nyboer, Chris VanderLeest, Nora Wenzel, Becky West, and Jess Wroble. Director Christina Snyder and Assistant Director Lisa Boles were also present.

Public Comment: none

General Business: A) Minutes of the October 8, 2025 regular board meeting and minutes from the October 21, 2025 Strategic Planning Committee meeting were filed as submitted. B) Bills in the amount of \$14,062.11 were approved. Motion by Nyboer, second by Jackson. (Roll call vote-Adami yes, Deter yes, Jackson yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes, Wroble yes) C) The Treasurer's report was filed as submitted. D) The Director's Report was filed as submitted.

Unfinished Business: A) VanderLeest moved to pay the corrected amount of \$2,590.40 for the Helm Preventative Maintenance Agreement Renewal, second by Deter. (Roll call vote-Adami yes, Deter yes, Jackson yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes, Wroble yes)

New Business: A) As required for the Per Capita Grant, the Board reviewed the following Illinois Public Library Standards Action Plans: Human Resources, Information Services, and Marketing & Promotion. B) The Odell Public Library Friends will be opening their own checking account at Community State Bank. Because Friends are using the Odell Employer Identification Number (EIN) the Board of Trustee treasurer will be a signer on that account in along with the Friends' treasurer. However, all use of the money in that account will be decided by the Odell Public Library Friends. C) Nyboer moved to renew the CD held at Sterling Federal Bank for an interest of 3.68% for a period of 1 year, second by VanderLeest. (Roll call vote-Adami yes, Deter yes, Jackson yes, Mills yes, Nyboer yes, VanderLeest yes, Wenzel yes, West yes, Wroble yes) D) President Adami submitted the Levy Request for FY2027 to the city.

Closed session: Nyboer moved to go into closed session to discuss personnel, second by Jackson. (passed with a voice vote)

Nyboer moved to return to open session, second by Jackson. (passed with a voice vote)

Board Ideas/Concern: none

The meeting adjourned at 7:05 pm, motion by Nyboer, second by West (passed with a voice vote)

A Special Board of Trustees Meeting will be held on Wednesday, November 19, 2025.

The next regularly scheduled meeting will be Wednesday, December 10, 2025 at 5:30 pm in the Meeting Room.

Respectfully submitted: Melissa Nyboer, Secretary